

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session meeting of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, November 14, 2019. Kevin Kumpf, Lynn Romas, Andrea Baysinger, Tom Reberger, Amy Burke Adams, and Charley Jackson were present. Michael Shaw was absent.

I. Call to Order

The meeting was called to order at 7:01 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Special Session minutes for October 10, 2019

Regular Session minutes for October 10, 2019

C. Field Trips

1) North Clay Middle School Knight Pride Choir members to Millikin University, Decatur, IL, December 7, 2019, requiring out-of-state travel.

2) Forest Park Elementary 5th grade students to Louisville, KY, May 7, 2020, requiring out-of-state travel.

3) East Side Elementary 5th grade students to Chicago, IL, May 8, 2020, requiring out-of-state travel.

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	CCE	Kathy Collins
b. FMLA	NHS	Rochell Reberger
c. FMLA	CCHS	Shane Reese
d. FMLA/Maternity	SE	Jennifer Miller
e. FMLA/Maternity	CCHS	Rachel Kiefer
f. FMLA	FPE/SE/VBE	Amy Kaufman

2. Non-Certified

a. Employee Not Eligible for Leave	NHS	Kent Bass
b. Medical Leave of Absence	TRANS	Paula Spriesterbach
c. Employee Not Eligible for Leave	FPE	Tonda Hinton
d. Employee Not Eligible for Leave	ME	Sally Allen
e. Medical Leave of Absence	TRANS	Earl "Ed" Payton
f. FMLA	FPE	Tina Moon
g. Employee Not Eligible for Leave	FPE	Ina Wright

B. RETIREMENTS

1. Certified

None

- 2. Non-Certified
 - a. Bus Driver TRANS Rebecca Lucas
Effective at the end of the 1st semester of the 2019-2020 school year
- 3. Place on Retirement Index
 - a. Sick Day Buyout per Admin. Handbook NCMS Jon Russell

C. RESIGNATIONS

- 1. Certified
 - a. Elementary Teacher ESE Mellissa Murphy
- 2. Non-Certified
 - a. 185-day Custodian FPE Amber Lambert
 - b. District Media Specialist CORP Kalissa Yocom
 - c. 29-hour Instructional Assistant NCMS Ashley Fields
 - d. 185-day Custodian NCMS Leslie Douglas
 - e. 5-hour/day Food Services JTE Brandi Mace
 - f. 185-day Custodian CCHS Griffin Donnar
 - g. 29-hour Instructional Assistant SE Stevie Spetter
 - h. 29-hour Instructional Assistant CCE Kristin Brodie
 - i. 29-hour Instructional Assistant JTE Janet Maesch
- 3. ECA Resignations None
- 4. ECA Lay Coaches None

D. TRANSFERS

- 1. Certified None
- 2. Non-Certified None

E. EMPLOYMENT

- 1. Certified None
- 2. Non-Certified
 - a. 29-hour Instructional Assistant NHS Lisa Schwartz
 - b. Bus Driver TRANS Carol Lewicki
 - c. Bus Driver TRANS Jennifer McKinney
 - d. 29-hour Instructional Assistant ESE Peggy Irwin
 - e. 29-hour Instructional Assistant CCE Brittney Shaw
 - f. 260-day Maintenance CORP Ric Shunk

F. EXTRA-CURRICULAR

- 1. Extra-Curricular Certified
 - a. Assistant Play Director NHS Erin Reger
 - b. Girls' Head Cross Country Coach NHS Tim Rayle
- 2. Extra-Curricular Non-Certified None
- 3. Extra-Curricular Lay Coach
 - a. Assistant Wrestling Coach NCMS Brody Girton
 - b. Varsity Asst. Softball Coach NHS Steve Woerner
 - c. Head Varsity Softball Coach NHS Kathy Vossmer
 - d. Head Wrestling Coach NCMS Sarah Tellechea
 - e. 7th Grade Girls' Basketball Coach NCMS Matt Stuckey
 - f. 6th Grade Girls' Basketball Coach NCMS Adam Troy Batchelor

- 4. Supplemental
 - a. Payment for Girls' Soccer NHS William Papinchock

G. CHANGES

- 1. Certified None
- 2. Non-Certified
 - a. 185-day Custodian to 260-day Custodian NHS James Bush
 - b. 5.5 hr/day Food Services to 5.75 hr/day SE Anita Walker
 - c. Guidance Secretary to Attendance Secretary NCMS Lindsey Irwin
- 3. ECA-Lay Coaches None

H. VOLUNTEERS

1. CLASSROOM

Staunton Elementary

- a. Kayla Lynch

2. ATHLETICS/ECA

Northview High School

- a. Brody Girton - Wrestling
- b. Michael Medearis – Basketball
- c. Donald Wiener – Wrestling
- d. Paul Bennett - Wrestling

North Clay Middle School

- a. Paul Bennett – Wrestling
- b. Caleb Nicosin – Wrestling
- c. Scott Wiley – Wrestling
- d. Donald Wiener – Wrestling
- e. Tony Sanabria – Wrestling
- f. Pat Brown – Wrestling
- g. Zach Sanabria – 7th Grade Girls' Basketball

I. TERMINATIONS

None

Mr. Jackson moved to approve the consent agenda items. Mrs. Baysinger seconded, and the motion was approved by a 6-0 vote.

III. Comments from Patrons

None at this meeting.

IV. Old Business

A. CCHS Restroom Bid

Mr. Kumpf moved to approve the bid from Garmong Construction in the amount of \$263,849 for the Clay City High School restroom renovation project. Mr. Romas seconded, and the motion was approved by a 6-0 vote.

V. Superintendent's Report

Superintendent Fritz noted the following:

- Prayers went out to the immediate family, as well as the staff family, of Frieda Miller, a long-time Van Buren Elementary staff member, who passed away this past month.
- New hires Lisa Schwartz, Carol Lewicki, Jennifer McKinney, Peggy Irwin, Brittney Shaw, and Ric Shunk were welcomed to the school family.
- Congratulations were offered to the Marching Knights of Northview High School for once again placing third in the state in the marching band contest. Superintendent Fritz noted that this was the 35th time in the 36-year history of Northview High School that the band had made the state finals competition.
- Veterans Clarence Johnson, Matthew Harvey, Don Fritsch, Jerry Bruer, Jon Russell, Garicke Rubin, Lynne Wise, Mark Raetz, Rex Hane, Kelly Knox, Mike Tisdale, Lonnie Boyce, Bob Harmon, William McCullough, Earl Payton, Doug Rolison, Howard Hughes, and board member Charley Jackson were recognized and thanked for their service to our country.
- All in the school family, the students and staff, were wished a Happy Thanksgiving and all the blessings it brings.

VI. New Business

A. Dual Credit Presentation

Mrs. Debbie Zimmerman, Northview High School assistant principal, and Mrs. Jennifer Ross, Director of Guidance at Clay City Jr/Sr High School, offered a PowerPoint presentation in regard to the dual credit offerings available to students in their schools. A copy of the PowerPoint presentation will become a part of the official minutes.

B. Classified & Bus Driver Handbook Revisions

Mr. Kumpf moved to approve the recommendation for a 2.65% raise for all classified employees, including bus drivers, as well as revisions to the Classified and Bus Driver Handbooks. Mr. Jackson seconded.

Prior to a vote, Mr. Reberger stated that this was not a rubber stamp issue; rather, the board members had information in the board packet and had communicated and discussed it, and all had been cognizant of what was going on.

The motion was approved by a 6-0 vote.

C. Non-Certified Insurance Rates

Before a motion had been made, Superintendent Fritz pointed out that insurance rates in the Trust had gone up only by 2%. He noted the school corporation had been very fortunate, and the administration felt very good about that.

Mr. Jackson then moved to approve the proposed insurance rates for non-certified staff. Mr. Romas seconded.

Prior to a vote, Mr. Reberger commented that lots of credit should go to the staff of Clay Community Schools because the more insurance is used, the more the rates go up; therefore, the rates only increased 2% because of the staff.

The motion was approved by a 6-0 vote.

D. Administrator Raises

Superintendent Fritz explained that, as per the Administrator Handbook, administrators automatically receive the same percentage raise and/or stipend the teachers receive, so although a formal recommendation would not be necessary due to language in the Administrator Handbook, this recommendation was being made to provide full transparency to the Board.

Mr. Romas moved to approve the recommendation to provide a 2.65% raise for administrators, which would mirror the percentage raise approved by the Board for teachers. Mr. Kumpf seconded, and the motion was approved by a 6-0 vote.

E. Approval of Conflict of Interest Statements

Mrs. Baysinger moved to accept the recommendation to approve the Conflict of Interest forms that had been presented in the board packet. Mr. Jackson seconded, and the motion was approved by a 6-0 vote. Copies of the approved forms will be forwarded to the Indiana State Board of Accounts.

F. Indiana Bond Bank Fuel Purchasing Program

Mr. Jackson moved to approve the resolution that would allow the school corporation to continue participating in the Indiana Bond Bank Fuel Purchasing Program. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

G. Request to Accept Donation of \$3000 for Jackson Township Elementary

Mr. Kumpf moved to accept a donation of \$3000 from the Jackson Township Elementary PTO to purchase Elmo Projectors for the kindergarten and first grade classrooms, as requested by Principal Brad Ennen. Mrs. Adams seconded, and the motion was approved by a 6-0 vote.

VII. Board Member Comments

Kevin Kumpf shared that he had attended the band contest and watched all the bands, which he described as an exciting time. He believed third place to be outstanding. Mr. Kumpf wished everybody a Happy Thanksgiving.

Lynn Romas added his congratulations to the band. He also offered thanks to the teachers that teach dual credit courses and to the counselors and administrators that work so hard to get that program going.

Andrea Baysinger deemed the dual credit program to be a very important asset to students. She recalled board member Lynn Romas and former teacher Caroline McCullough providing her the opportunity to earn dual credit with an anatomy class in 1987.

Amy Burke Adams thanked Ivy Tech for making dual credit happen, which she believed to be an awesome opportunity. She also thanked the staff that teach dual

credit classes as well as Kathy Knust and Tim Rayle who also make it happen. Mrs. Adams thanked the school leaders who were in attendance for coming to the meeting. **Charley Jackson** offered a “ditto” to what had been said. He added his congratulations to the band and wished a Happy Thanksgiving to everybody.

Tom Reberger shared his often-repeated phrase, “We do lots of things very well in Clay Community Schools”.

VIII. Future Agenda Items

None at this meeting

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:30 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.